

Ministry of Education and Science of Ukraine
Lesya Ukrainka Volyn National University

International Relations and Regional Studies Department

SYLLABUS

of normative academic component
“FUNDAMENTALS OF DIPLOMACY AND DIPLOMATIC WORK”

Training level bachelor

Sphere of knowledge 029 «International Relations»

Specialty 291 «International Relations, Public Communications and Regional Studios»

Educational and professional programme «International Relations»

The syllabus is developed on the basis of the Standard of higher education of Ukraine for bachelors of specialty 291 «International Relations, Public Communications and Regional Studies».

Developer : PhD in Economics Oksana Pikulyk

The syllabus of academic component was approved at the meeting of the Department of International Relations and Regional Studies, protocol № 1 August 31, 2021

Head of the department:



Natalia Kotsan

SYLLABUS

COURSE NAME	Fundamentals of diplomacy and diplomatic work
THE ORGANIZATIONAL STRUCTURE	Department of International Relations and Regional Studies Faculty of International Relations
PERIOD OF THE COURSE REALIZATION	I semester 2023/2024
LECTURER	Pikulyk Oksana
CONTACTS	Pikulyk.oksana@vnu.edu.ua ,
LECTURER'S COMPETENCIES	PhD in Economic Science, The main areas of interest are diplomacy in international relations, economic security, European integration.
FORM OF CLASSES	Lectures, seminars
ECTS CREDITS	4
FORM OF CONTROL	Exam
METHODS AND FORMS OF STUDENTS' WORK ASSESSMENT (CRITERIA AND ASSESSMENT FORM FOR OBTAINING CREDIT FOR THE COURSE)	Current control is 40 points. Written test (30 questions) - 60 points. If the final semester mark is at least 75 points, then with the student's consent, it can be counted as the final mark in the discipline. Otherwise, or if student want to increase the mark, the student passes the exam. The exam is conducted orally. The exam ticket includes 3 questions. The exam mark is determined in points (0 to 60) based on the results of the exam. In this case, the final semester mark is defined as the sum of the current semester control and exam mark.
COURSE POLICY	- class attendance is mandatory; - maximum number of permitted absences - 2; - compliance with copyright law; - zero tolerance for write-offs; - under the condition of important reasons (participation in scientific events, sick leave), training can take place according to an individual plan agreed with the teacher.
OBJECTIVES AND SUBJECT MATTER OF THE COURSE	The purpose of the course is to study the peculiarities of organizing a modern diplomatic service and the functioning of diplomatic missions, the basics of diplomatic protocol and etiquette. The main objectives of the course are to study the basic concepts and categories of diplomacy and diplomatic service, organizing and conducting diplomatic visits at the highest level; acquaintance with the structure, directions and principles of diplomatic missions functioning; the peculiarities of diplomatic correspondence, the specifics of diplomatic support for multilateral diplomacy, rules of conducting diplomatic talks.

COURSE DESCRIPTION COURSE IS DIVIDED INTO 21 TOPICS PER SEMESTER

No.	TOPIC

1.	The concept of diplomacy and diplomatic activity.
2.	Development and transformation of diplomacy and diplomatic service.
3.	Legal basis for the implementation of diplomatic relations.
4.	Structure and functions of state bodies of external relations.
5.	The establishment of diplomatic relations.
6.	Functions of diplomatic missions and means of their performance.
7.	The structure and staff of the diplomatic mission.
8.	Diplomatic privileges and immunities.
9.	The establishment of consular relations.
10.	Consular privileges and immunities.
11.	Main directions and forms of work of the embassy.
12.	Methods of diplomatic verbal communication and conduct diplomatic negotiations.
13.	Diplomatic correspondence.
14.	The specific field of diplomacy.
15.	Special missions as a form of diplomacy.
16.	Diplomatic negotiations and international conferences: forms of implementation and technique.
17.	The diplomacy of international organizations.
18.	Diplomatic visits and protocol of their organization.
19.	Diplomatic receptions in interstate relations.
20.	State symbols protocol.
21.	Issues of diplomatic etiquette in contemporary diplomatic practice.

RECOMMENDED LITERATURE

	<ol style="list-style-type: none"> 1. Nicholas J. Cull. Public Diplomacy: Foundations for Global Engagement in the Digital Age. Polity, 2019. 272 p. 2. Borisova Ye. V. Diplomatic Correspondence. Tashkent, 2013. 88 p. URL: https://ua1lib.org/book/3034740/97aa57. 3. Піпченко Н., Макаренко Є., Рижков М. Цифрова дипломатія. Підручник. К. : ВАДЕКС, 2019. 318 с. 4. Шаров О. М. Економічна дипломатія: основи, проблеми та перспективи : монографія; Національний інститут стратегічних досліджень. Київ : НІСД, 2019. 560 с.
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MANDATORY LITERATURE

	<ol style="list-style-type: none"> 1. Global Diplomacy: An Introduction to Theory and Practice. Edited by Thierry Balzacq, Frédéric Charillon, Frédéric Ramel. Paris: SciencesPo, 2020. 350 p. 2. Guliyev A.D. Foundations of Diplomatic Protocol and Etiquette: Monograph. B.: CERM, 2017. 144 p. 3. Vienna Convention on Diplomatic Relations 1961. URL: https://legal.un.org/ilc/texts/instruments/english/conventions/9_1_1961.pdf 4. Vienna Convention on Consular Relations 1963. URL: https://www.refworld.org/docid/3ae6b3648.html 5. Закон України «Про дипломатичну службу» URL: https://zakon.rada.gov.ua/laws/show/2449-19#Text 6. Сагайдак О. П. Дипломатичний протокол та етикет : підручник. К.: Знання, 2019. 398 с. 7. Турчин Я.Б. Дорош Л.О., Івасечко О.Я. Дипломатична та консульська служба: підручник. Львів: Видавництво Львівської політехніки, 2018. 332 с.
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EFFECTS OF EDUCATION

	Effects	Criterion code
General Competences	The ability to learn and master modern knowledge.	<i>GC3</i>
	Knowledge and understanding of the subject area and understanding of professional activity.	<i>GC4</i>
	The ability to work in an international context.	<i>GC5</i>
	The ability to apply knowledge in practical situations.	<i>GC7</i>
	The ability to abstract thinking, analysis and synthesis.	<i>GC8</i>
	The ability to communicate the national language both orally and in writing form.	<i>GC10</i>
	The ability to search, process and analyze information from various sources.	<i>GC12</i>
Special (professional) competencies		
	The ability to solve complex specialized tasks and practical problems in the field of interstate relations, states foreign policy, public communications, regional studies.	<i>SC4</i>
	The ability to apply the principles of diplomatic and consular service, diplomatic protocol and etiquette, ability to conduct diplomatic and business correspondence (in Ukrainian and foreign languages).	<i>SC6</i>
	To know the nature of international cooperation, the nature of interaction between international actors, the ratio of state and non-state actors in world politics.	<i>LO03</i>
	To communicate national and foreign languages fluently at a professional level necessary for professional discussion, preparation of analytical and research documents.	<i>LO10</i>
	To carry out an applied analysis of international relations, the foreign policy of Ukraine and other states, international processes and the international situation in accordance with the set goals, prepare informative and analytical reports.	<i>LO11</i>
	To conduct a professional discussion on issues of international relations, international communications, regional studies, foreign policy activities, argue one's position, respect opponents and their points of view.	<i>LO13</i>
Learning outcomes	To understand and apply current legislation, international regulatory documents and agreements, reference materials, current standards and technical conditions, etc., to solve complex specialized problems of international relations, public communications and regional studies.	<i>LO15</i>
	To understand and defend the national interests of Ukraine in international activities	<i>LO16</i>
	To have the skills of self-determination in educational goals and learning, finding educational resources necessary for their achievement.	<i>LO17</i>

STUDENT'S METHODS OF WORK AND WORKLOAD

ECTS credits (1 ECTS credit point = 25-30 hours of student work)	4
Total workload (hours)	120
Lectures	44
Practical classes	28
Consultations	8
Elements of student work	Number of hours
reading literature for classes	10
carrying out research	5
data collection	5
data analysis and interpretation	5
execution of assignments and doing homework	10
preparation of a report / presentation	5
Total	40